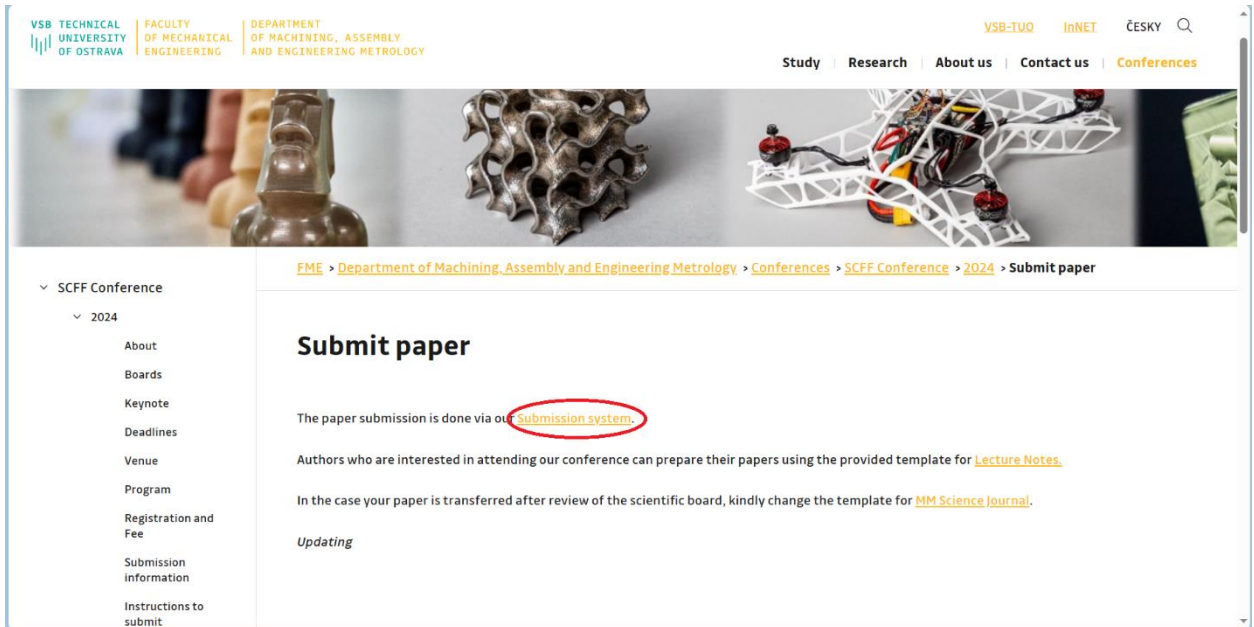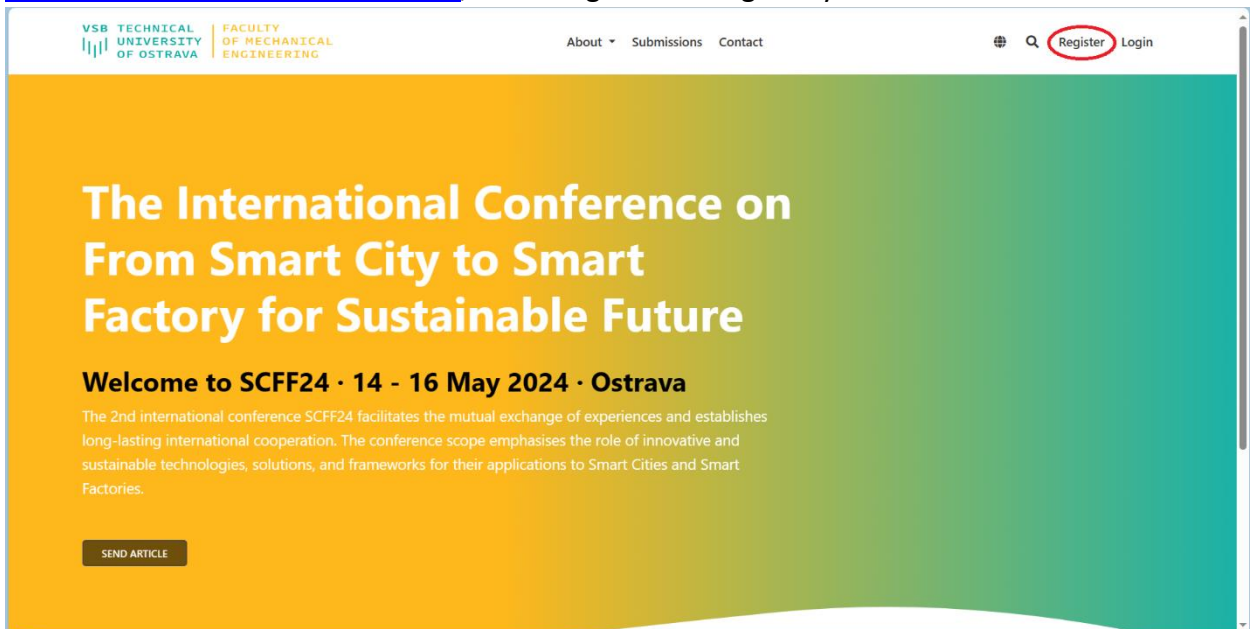# Instruction to submit

1. Access the conference website [Conference SCFF24 - Fakulta strojní - VŠB-TUO (vsb.cz)](#).
2. Navigate to the "Submit paper" and click the button "Submission system" section.

3. In our website for submission [The International Conference on From Smart City to Smart Factory for Sustainable Future (vsb.cz)](#), click "Register" to register your account.

4. In the registration page, fill in your information.

5. If you would like to be our reviewer, you can check the third box. Otherwise, first two boxes are sufficient.
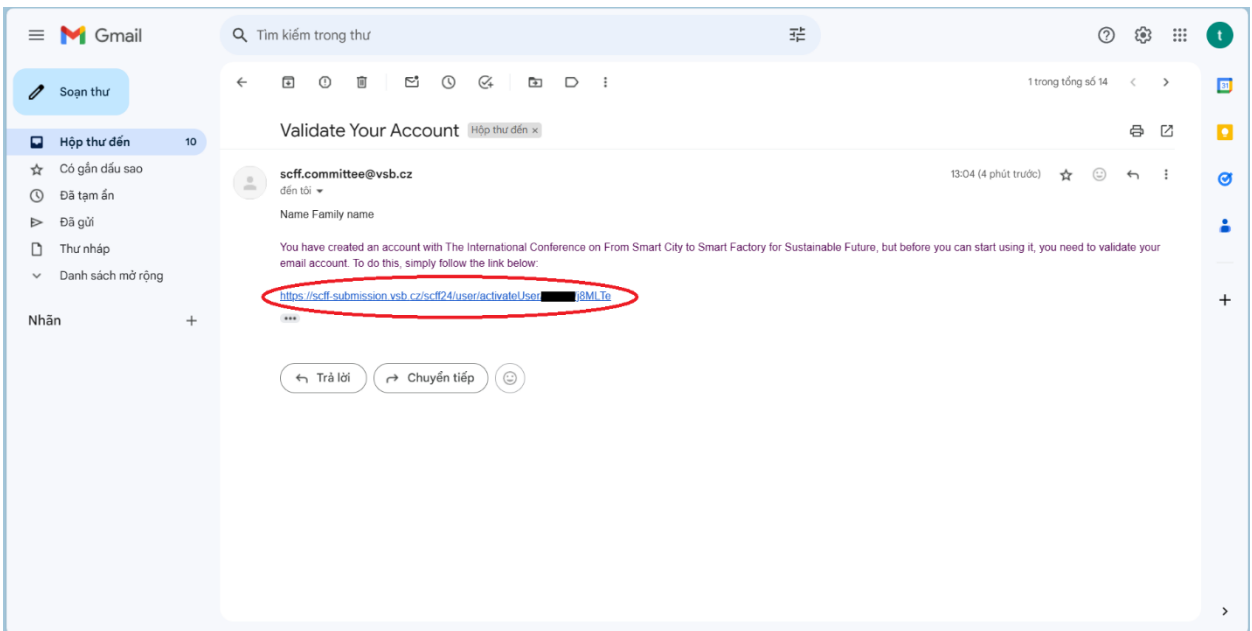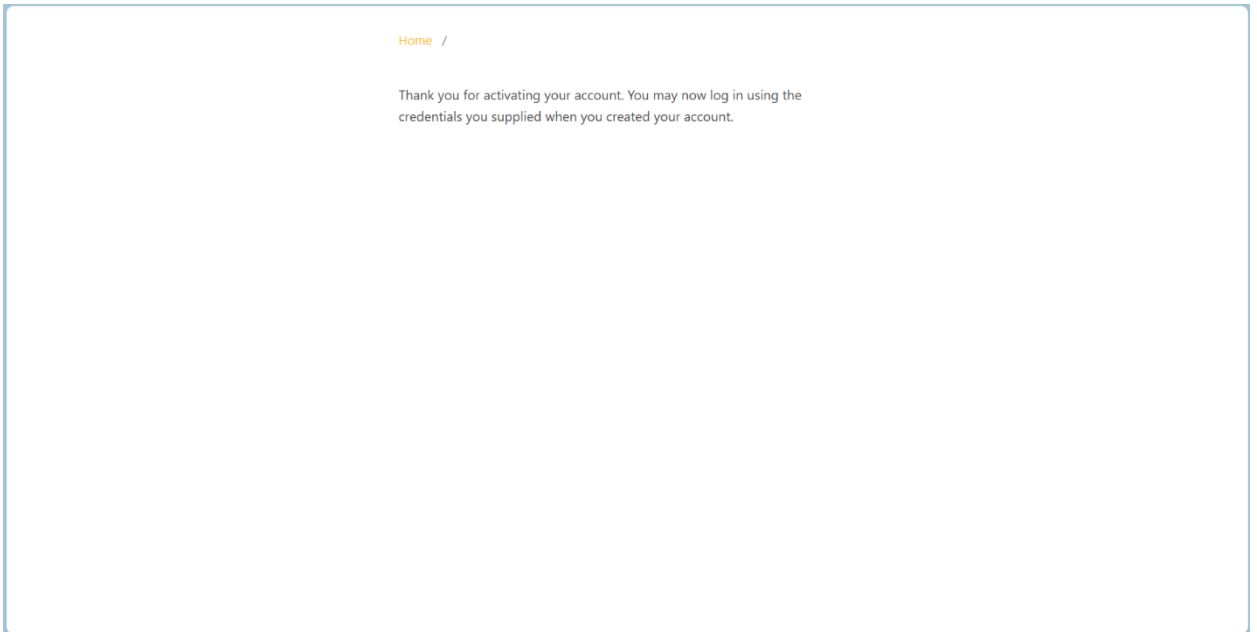
6. After registration, you will receive a notification that we have sent a link to activate your account to your email.
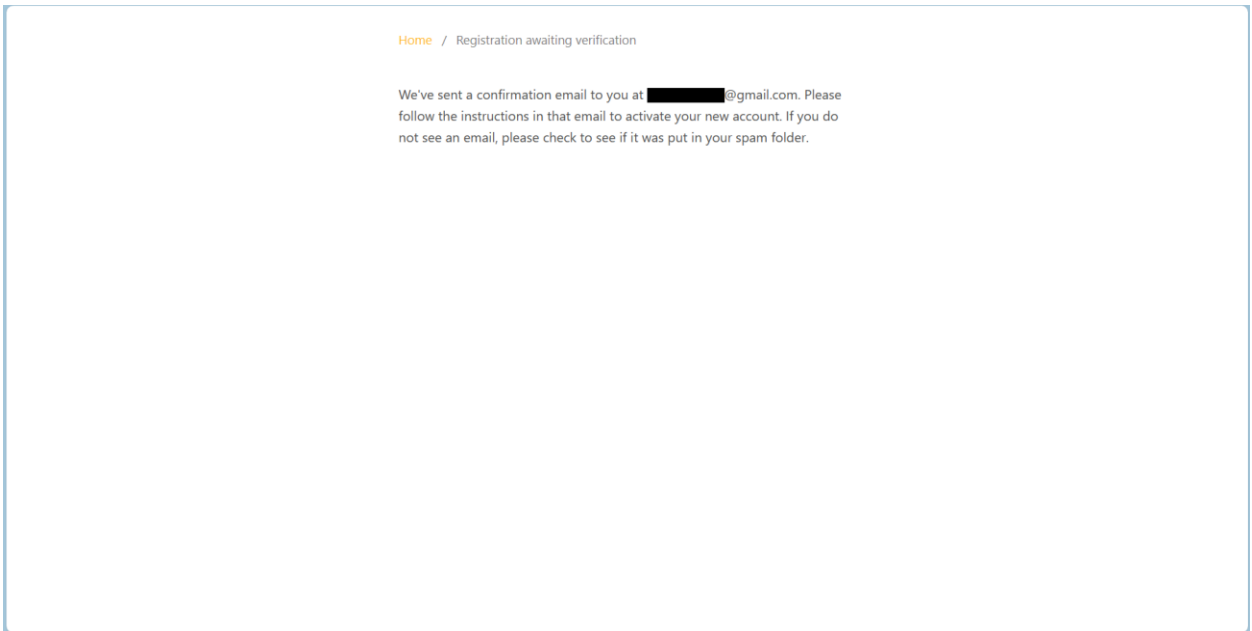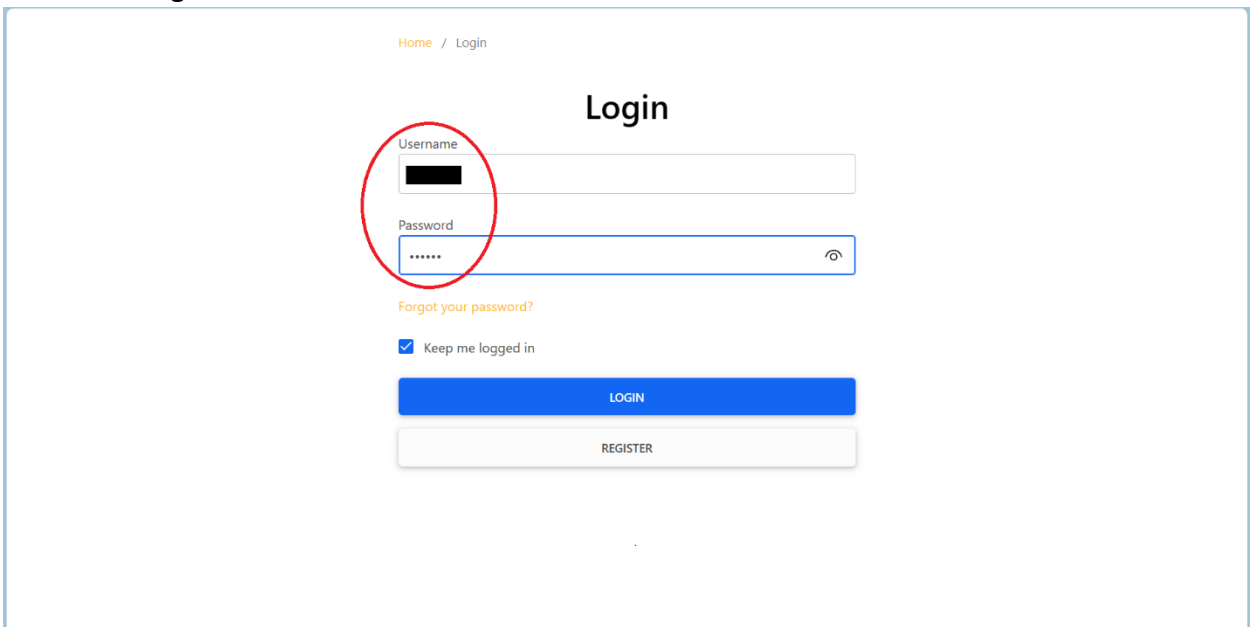

Check your mail box to confirm it.

Click the link will lead you to the below notification.

Thank you for activating your account. You may now log in using the credentials you supplied when you created your account.
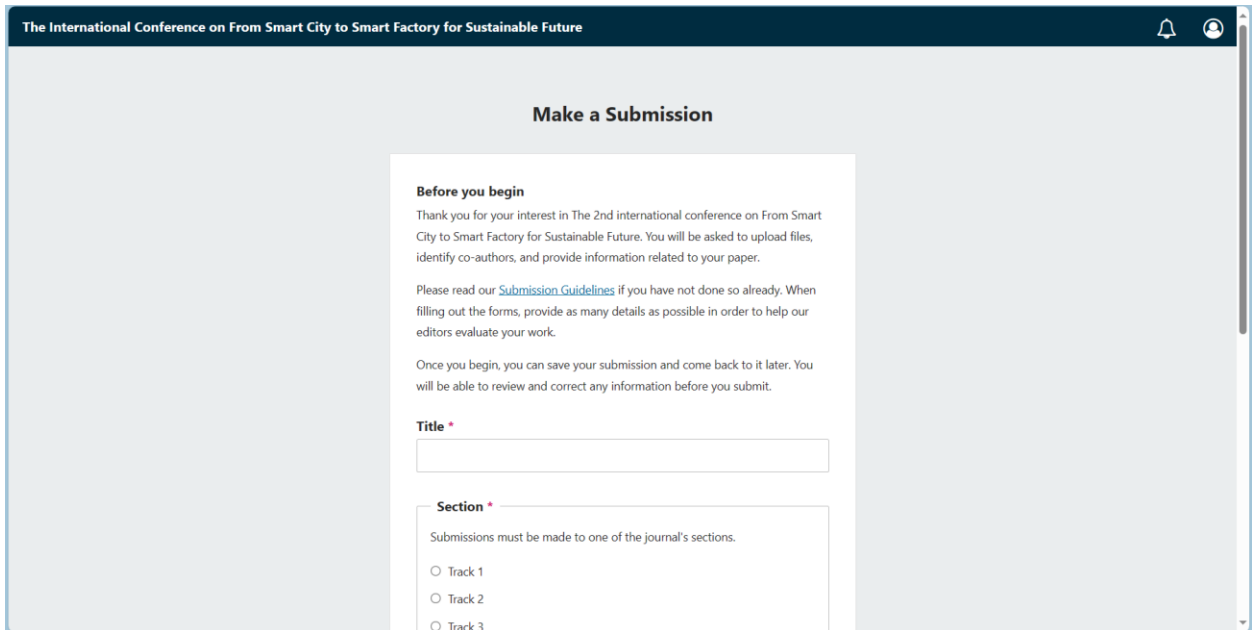
Congratulations! Your account has been created.

The email will take some time to arrive or it will be classified as Spam, please double-check on this. If you have not received the email after an hour, please contact us via email scff.committee@vsb.cz.

7. To submit your paper, you can click Home to get back to the submission system, and login with your account. Please be noted that you need username, not your email address to login.

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Username

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Forgot your password?

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LOGIN

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8. After login, you can look for the "Send article" button to make your submission.
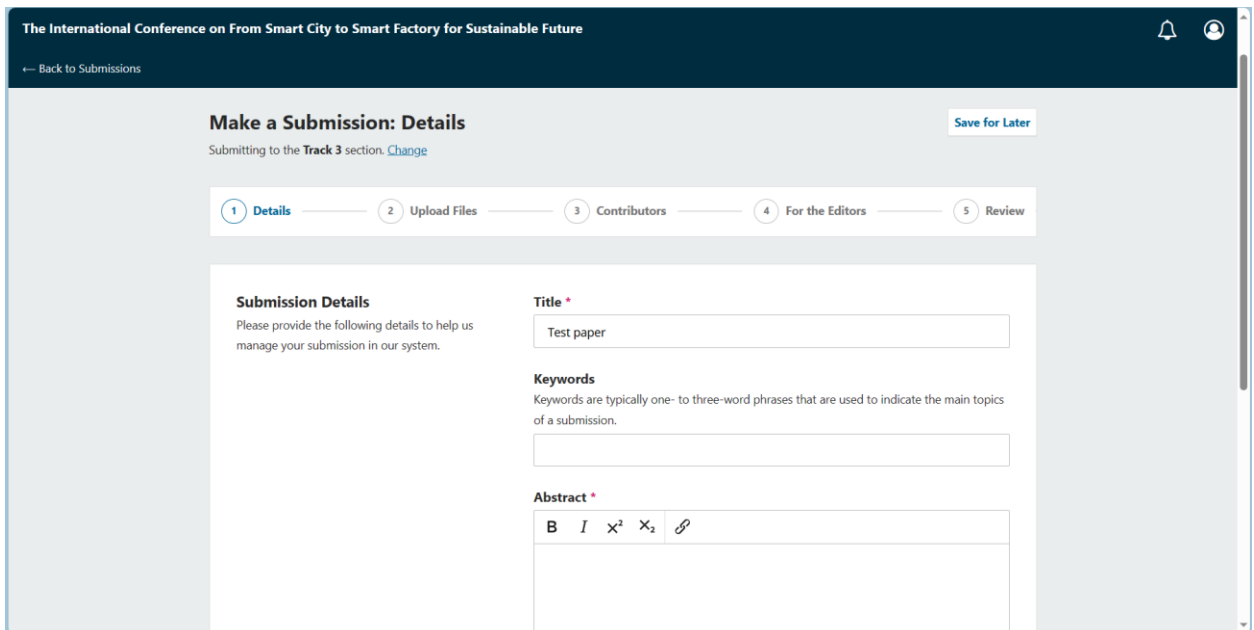
Kindly provide us your paper and related information.

The submission can be saved for later. Kindly be noted that step 2 (Upload Files) requires Article Text (*) to be submitted. Ensure that the text file is not larger than 5 MB and meet the number of pages required (8-10 pages) using our provided template for Lecture Notes Word Template | Springer — International Publisher.
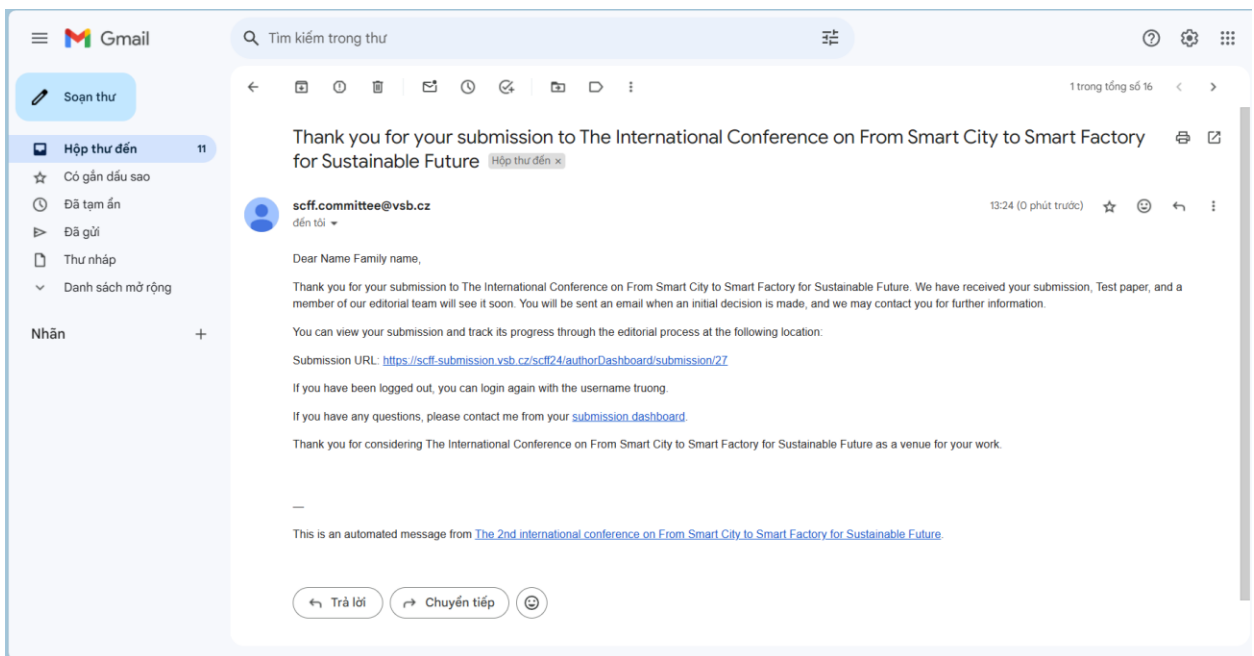
9. After submitting your paper, you will receive a notification on your screen…
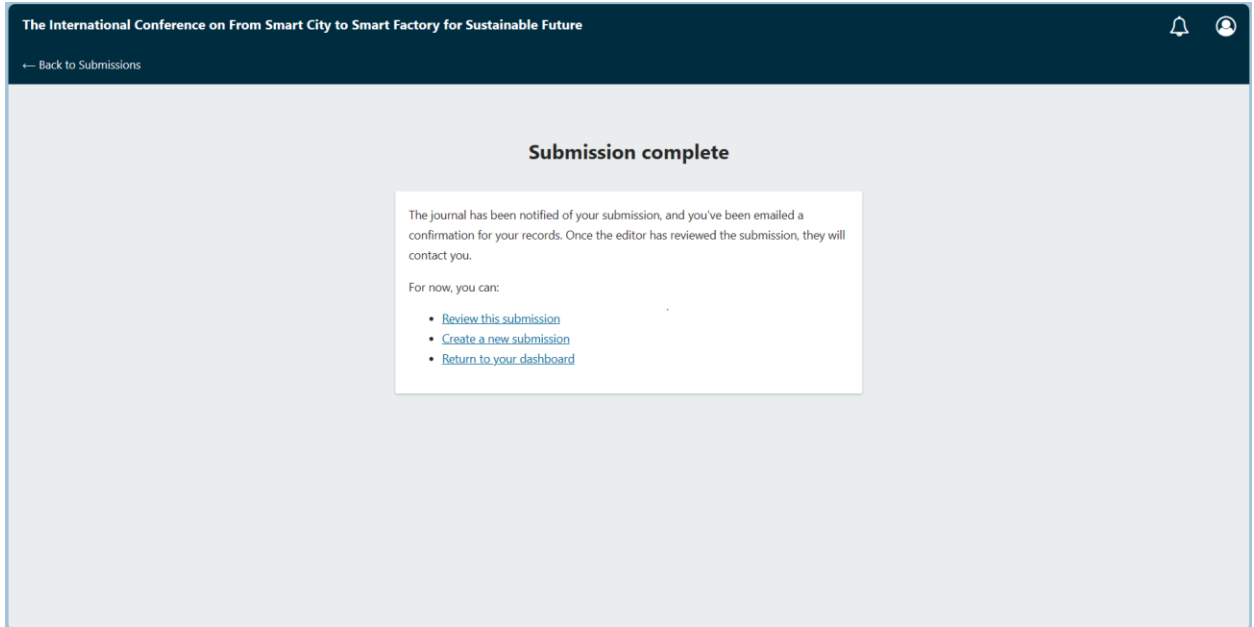
…and your email.

Congratulations! At this stage your paper is ready for further process You can track the status of your paper by revisiting our submission system.

Should you have any questions, please contact us via email scff.committee@vsb.cz